

# INFORMATION NOTE FOR PARTICIPANTS

## Main theme

"Why trade matters to everyone"

# **Programme highlights**

## Plenary debates

The Forum will begin on 1 October at 9:30 by a keynote speech, to be followed by the opening plenary debate, in which high-level speakers will consider the question: "Why trade matters to every one?"

The second plenary debate will be held on 2 October from 9:30 to 12:00. Speakers will focus on what trade means for Africa.

## Working sessions or workshops

Organisers can choose to organize either working sessions or workshops.

These sessions provide a more specific insight into a particular issue. The discussion can be more technical and may involve experts, professionals and opinion leaders. Workshops are different from working sessions. Working sessions will have a traditional format, with a panel exchanging views with a moderator and taking questions from the audience while workshops will take the form of informal brainstorming sessions. There will be no working sessions or workshops during the Plenary Sessions.

- Working sessions are organized in the afternoon of each day from 13:00 to 15:00 and from 15:00 to 17:00. They will follow a traditional format, in which speakers and participants discuss issues related to the Forum's overarching theme. Interpretation in the three WTO official languages (English, French and Spanish) will be available for these sessions.
- Workshops are also organized in the afternoon of each day from 13:00 to 15:00 and from 15:00 to 17:00. They take the form of informal brainstorming discussions focusing on particular issues related to the Forum's overall theme. There will be no interpretation to allow for better interaction.

## Programme in brief

Wednesday 1 October	Thursday 2 October	Friday 3 October
9:30 – 12:00	9:30 – 12:00	9:00 – 12:00
Keynote speech + Opening	Keynote speech + Plenary	Special session on the
plenary debate	debate	Doha roadmap
12:00 – 13:00	12:00 – 13:00	12:00 – 13:00
Lunch	"The Forum" - BBC live	Lunch
13:00 – 17:00	13:00 – 17:00	13:00 – 17:00
Working sessions <i>or</i>	Working sessions <i>or</i>	Working sessions <i>or</i>
workshops	workshops	workshops
17:15 – 20:15 Reception	End	End

Registration/badge collection/ID restitution will be possible between 07:30 and 21:00 on the first day and 7:30 to 19:00 on the last two days.

### iCal application

Users of this application will be able to keep track of the sessions they would like to attend by importing the relevant details of the programme into the calendar on their mobile phone or tablet. The app will also send reminders before the session begins.

# Keeping up to date with the Public Forum

Regular updates will be posted on the WTO website and on social media sites (Facebook, Twitter, YouTube) as the event unfolds. A wide selection of photos from the Forum will be made available on the WTO website and on Flickr.

# Frequently-asked questions

#### Who can participate in the Forum?

NGOs, representatives of governments, civil society organizations, businesses, trade unions, legislators, academics, students and the public at large are welcome to participate in the Forum.

#### Who organizes the working sessions and workshops?

Working sessions and workshops are organized by the WTO Secretariat as well as by

### What are the working languages of the meetings?

Except for workshops, the meetings are held in the three WTO working languages: English, French and Spanish. Interpretation is available in all three languages.

## How can I register to attend?

Those wishing to attend the WTO Public Forum must register online at: <a href="www.wto.org/pf14">www.wto.org/pf14</a>
The deadline for registration is midnight, Sunday 21 September 2014.

## Where can I find additional information about the programme?

This is available on the WTO Public Forum website: www.wto.org/pf14

## What if I have questions?

Please send your questions to <a href="PublicForum14@wto.org">PublicForum14@wto.org</a>

Do I need a visa?