

ҚАЗАҚСТАН  
РЕСПУБЛИКАСЫ, 2005

№118

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With a view of implementation of the Law of the Republic of Kazakhstan  
“On Technical Regulating”, I

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1. Approve the enclosed Regulations of training and attestation of the experts-auditors on standardization, conformity verification and accreditation
2. The control of the execution of this Order shall be conferred to the Deputy Chairman Momyshev Talgat Amangeldiyevich.
3. This Order shall take effect ten days after the date of its first official publication.

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Approved  
by the Order of the Chairman of the Committee  
on Technical Regulating and Metrology of the Ministry  
of Industry and Trade of the Republic of Kazakhstan  
dd. April 22, 2005 No. 118

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РЕСПУБЛИКАСЫ

These Regulations were elaborated in accordance with subparagraph 11) of the second paragraph of Article 7, paragraph 4 of Article 16 of the Law of the Republic of Kazakhstan “On Technical Regulating” and establish the procedure of training and attestation of the experts-auditors of standardization, conformity verification and accreditation

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1. In these Regulations the following basic terms are used:
  - 1) The expert-auditor on standardization, conformity verification and accreditation (further – the expert-auditor) is the expert certified in accordance with the procedure established by the authorized agency on technical regulating and metrology (further – the authorized agency);
  - 2) The certification of the expert-auditor is the activity of the third party in respect of evaluation and verification of the competence of the experts-auditors to the requirements established by the authorized agency;
  - 3) The competence of the expert-auditor is the totality of the knowledge, skills and personal features of the expert essential for the fulfillment of works on standardization, conformity verification and accreditation;

4) The certificate of the expert-auditor is the document of the established form certifying that the expert was attested for the fulfillment of the activities in the indicated field of certification;

5) The candidate for the expert-auditor is the expert who submitted for consideration to the commission of the authorized agency all documents required for his certification as an expert-auditor;

6) The field of certification is the field of the activities of the expert-auditor within the limits of one direction the competence of which is confirmed with the certificate.

2. The experts-auditors may be the experts who meet the qualifying requirements established by these Regulations, certificated by the authorized agency upon presentation

3) verification of the conformity of the products and services – at least 5 (including the participation in the works on certification under various schedules);

4) accreditation of the conformity verification agencies, testing laboratories (centers) – at least 4, including participation in the work of the commission on evaluation inspection of the conformity verification agencies and/or testing laboratories (centers).

11. The education, theoretical training and the probation periods shall correspond to the declared field of certification.

12. Depending on the experience, education, any special course passed by the experts, advanced training and probation periods the expert may be certificated in one or several lines of activities.

### **3. ~~Suppl~~ ~~Article~~**

13. The candidate pretending to the certification as the expert-auditor shall produce to the Commission the application, the personal card and the report of probation period.

The form of the personal card and the report of probation period are shown in Annexes 2 and 3 of these Regulations.

14. The Commission shall act in accordance with the Regulations on the Experts-Auditors Certification Commission to be approved by the Head of the authorized agency or the person acting for such Head.

15. The certification of the experts-auditors shall be carried out in three stages:

- 1) checkup of the completeness of the submitted documents;
- 2) consideration of the submitted documents by the Commission and making the decision;
- 3) execution of the expert-auditor certificate and its registration in the register of the state system of technical regulating.

The total period of the documents consideration shall not exceed one month from the date of receipt by the authorized agency.

16. In case of the positive decision the candidate for the expert-auditor shall be given the certificate. The certificate shall be signed by the Head of the authorized agency or the person acting for such Head.

17. The issued certificate shall be valid during three years from its registration.

18. In case of the negative decision the Commission shall communicate to the candidate for the expert-auditor the refusal with the vindication of the reasons.

### Annex 1 to the Regulations of training and attestation of the experts-auditors on standardization, conformity verification and accreditation

The recommended directions of the activities of the experts-auditors on the verification of the conformity of the products, services and management systems:

1. Verification of the conformance of the following products:

- 1) household chemical goods
- 2) medical purpose articles;
- 3) cable products;
- 4) light industry products;
- 5) medicinal agents;
- 6) machine building;
- 7) metallurgical;
- 8) mineral fertilizers;
- 9) petroleum;
- 10) weapon (service-regular, civil) and ammunition to it;

- 11) perfumery-cosmetics;
- 12) food industry;
- 13) radio industry;
- 14) farming industry;
- 15) communication facilities;
- 16) construction materials and structures;
- 17) woodworking goods;
- 18) fuel raw materials;
- 19) chemical;
- 20) electronic;
- 21) electrotechnical;
- 2. Verification of the conformity of the following services:
  - 1) hotels, motels, camping-sites;
  - 2) catering;
  - 3) hairdresser's;
  - 4) dry-cleaner's
  - 5) for the preparation for accreditation;
  - 6) maintenance and repair of the motor vehicles;
  - 7) trade;
  - 8) tourist's and excursions.
- 3. Verification of the conformity of the management systems:
  - 1) quality management system;
  - 2) foodstuffs quality system on the basis of the analysis of the critical check points;
  - 3) environmental protection management system;
  - 4) labor protection and occupational disease prevention management system.

Annex 2  
to the Regulations of training and attestation  
of the experts-auditors on standardization,  
conformity verification and accreditation

**Подпись**  
**(подпись)**

Place for photo

**И**

\_\_\_\_\_ of the expert-auditor (candidate for the expert-auditor)

\_\_\_\_\_ name of the system in which the expert is certificated  
on

\_\_\_\_\_ (field of certification)

Date of filling in \_\_\_\_\_

1. Personal information:

Surname \_\_\_\_\_ First name \_\_\_\_\_ Patronymic name \_\_\_\_\_

Year of birth \_\_\_\_\_ Education \_\_\_\_\_

Name of the educational institution completed \_\_\_\_\_

Year of graduation \_\_\_\_\_ Diploma-No. \_\_\_\_\_

Major according to Diploma \_\_\_\_\_

Qualification according to Diploma \_\_\_\_\_

Academic degree \_\_\_\_\_

Certificate \_\_\_\_\_

(of the expert-auditor)

No. \_\_\_\_\_ issued on \_\_\_\_\_, \_\_\_\_ 200\_\_

Date of certification \_\_\_\_\_

Place of employment \_\_\_\_\_

Position \_\_\_\_\_ office phone number \_\_\_\_\_

Home address \_\_\_\_\_ home phone number \_\_\_\_\_

2. Professional activities:

**Table**

Field of evaluation	Mark (satisfactory, unsatisfactory)
Attainments:	